



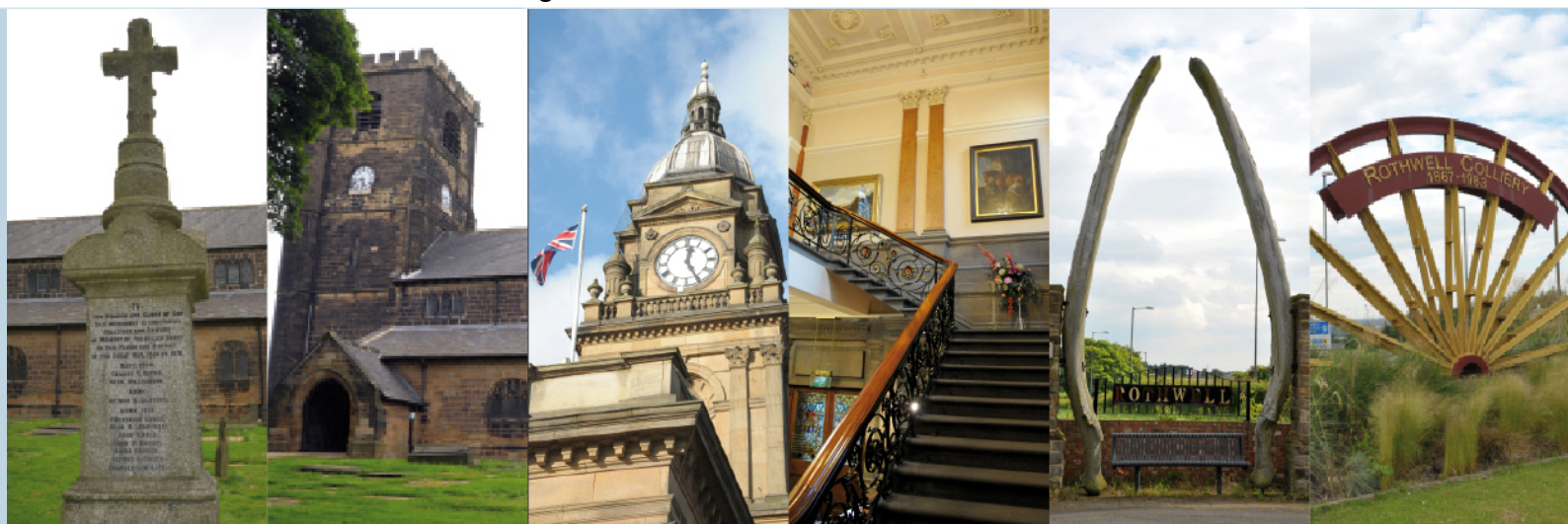
Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Meeting to be held in Rothwell Leisure Centre
Monday, 20th June, 2016 at 4.00 pm

Councillors:

J Dunn	Ardsley and Robin Hood;
L Mulherin	Ardsley and Robin Hood;
K Renshaw	Ardsley and Robin Hood;
R Finnigan	Morley North;
B Gettings	Morley North;
T Leadley	Morley North;
N Dawson	Morley South;
J Elliott	Morley South;
S Varley	Morley South;
K Bruce	Rothwell;
S Golton	Rothwell;
D Nagle	Rothwell;





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Hea of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 18 MAY 2016</p> <p>To confirm as a correct record, the minutes of the meeting held on 18 May 2016</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>NOTIFICATION OF ELECTION OF COMMUNITY COMMITTEE CHAIR FOR 2016/2017</p> <p>To note the appointment of Councillor K Bruce as Outer South Community Committee Chair for the 2016/17 Municipal Year.</p>	5 - 6

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p data-bbox="676 181 1321 248">OUTER SOUTH COMMUNITY COMMITTEE WELLBEING BUDGET REPORT</p> <p data-bbox="676 293 1390 360">To receive and consider the attached report of the South East Area Leader</p>	7 - 16
10			<p data-bbox="676 443 1321 510">OUTER SOUTH COMMUNITY COMMITTEE FORWARD PLAN 2016/17</p> <p data-bbox="676 555 1390 622">To receive and consider the attached report of the South East Area Leader</p>	17 - 22
11			<p data-bbox="676 705 1398 772">OUTER SOUTH COMMUNITY COMMITTEE SUB GROUP NOMINATIONS</p> <p data-bbox="676 817 1390 884">To receive and consider the attached report of the South East Area Leader</p>	23 - 24
12			<p data-bbox="676 967 1342 990">COMMUNITY COMMITTEE APPOINTMENTS</p> <p data-bbox="676 1034 1390 1102">To receive and consider the attached report of the City Solicitor</p>	25 - 34
13			<p data-bbox="676 1229 1369 1296">COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p data-bbox="676 1341 1390 1408">To receive and consider the attached report of the Chief Officer, Housing Management</p>	35 - 38
14			<p data-bbox="676 1491 1321 1559">OUTER SOUTH COMMUNITY COMMITTEE UPDATE REPORT</p> <p data-bbox="676 1603 1390 1671">To receive and consider the attached report of the South East Area Leader</p>	39 - 54
15			<p data-bbox="676 1753 1369 1821">OUTER SOUTH COMMUNITY COMMITTEE BRIEFING NEIGHBOURHOOD TEAMS - JUNE 2016</p> <p data-bbox="676 1865 1390 1933">To receive and consider the attached report of the South East Area Leader</p>	55 - 58
16			<p data-bbox="676 2016 1230 2038">DATE AND TIME OF NEXT MEETING</p> <p data-bbox="676 2083 1270 2105">Monday, 19 September 2016 at 4.00 p.m.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			MAP TO TODAY'S VENUE	59 - 60

OUTER SOUTH COMMUNITY COMMITTEE

WEDNESDAY, 18TH MAY, 2016

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, L Mulherin,
D Nagle and K Renshaw

41 Late Items

The Chair admitted the following late item to the Agenda:

Commemorating the 100th anniversary of the battle of the Somme in the Outer South Community Committee Area

42 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

43 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Golton, Elliott, Finnigan, Leadley and Gettings.

As there were no Members present from the Morley North Ward, it was advised that the meeting was not quorate and that any recommendations made would have to be rectified at a future meeting or via the delegated decision process. With regard to the Election of Chair, it was reported a decision would be made at the following days Annual Council meeting where the voting would be initially ring-fenced to Members of the Outer South Committee in the first instance.

Members present expressed concern and disappointment at the non-attendance of those who had submitted apologies and that the meeting was inquorate as a result.

44 Minutes - 14 March 2016

RECOMMENDED – That the minutes of the meeting held on 14 March 2016 be confirmed as a correct record.

45 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of

the Community Committee. On this occasion there were no members of the public in attendance.

46 Election of the Community Committee Chair for the 2016/17 Municipal Year

The report of the City Solicitor set out the arrangements for the election of Chairs to Community Committees and recommend that Members elected an eligible Member to the position of Chair for the Outer South Community Committee for the 2016/17 Municipal Year.

The deadline for nominations had ended on 17 May 2016. Nominations had been submitted on behalf of Councillors K Bruce and R Finningan and Members presented were asked to vote.

RECOMMENDED – That Councillor K Bruce be elected as Chair of the Outer South Community Committee for the 2016/17 Municipal Year.

47 Commemorating the 100th anniversary of the battle of the Somme in the Outer South Community Committee Area

The report of the South East Area Leader informed Members of the allocation of funds to support local events to commemorate the 100th anniversary of the Battle of the Somme. Part of the funding would be used for the services of a bugler on 1 July 2016 and there was a remaining £900 to support local events.

It was reported that there had been the following two requests for funding:

- Morley Town Council/Royal British Legion – proposals included the services of a bugler; a service to be held in Morley with provision of commemorative crosses, wreaths and refreshments on Friday, 1 July 2016 and a trip to Colsterdale for the annual memorial service for Leeds Pals – to be attended by representatives of the British Legion and Morley Town Council.
- Morley Remembrance Committee – proposal for a public commemoration service on Sunday, 3 July 2016.

The total cost of the proposals would be £1,173 and Members were informed that additional funding required could be used from the small grants budget if necessary.

Further to Members comments and questions, the following was discussed:

- With regard to the proposals Members requested that invitation to any events held in the Outer South area should be extended to all Outer South Councillors and schools.
- It was not felt that the funding should be used to support the trip to Colsterdale trip for British Legion Members and Morley Town Council representatives.

- Extending invitation to events to other groups and members of the public in the Outer South Area.
- Involvement of other branches of the British Legion within the Outer South Area.

RECOMMENDED –

- (1) Commemorative Events in Morley on 1 July 2016 – That £448 be approved with confirmation that all Outer South organisations are welcome.
- (2) Commemorative events in Morley on 3 July 2016 – That £350 be approved with confirmation that all Outer South organisations are welcome.
- (3) Visit to Colsterdale, North Yorkshire – That this is not supported as it did not include all Councillors and communities in the form proposed.

48 Date and Time of Next Meeting

Monday, 20 June 2016.

It was proposed that the September meeting of the Outer South Community Committee be held on Monday, 19 September.

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Report of: City Solicitor

Report to: Outer South Community Committee – Ardsley & Robin Hood, Morley North, Morley South and Rothwell

Report author: Andy Booth – 0113 247 4325

Date: 20 June 2016

To note

Notification of Election of Community Committee Chair for 2016/2017

Purpose of report

1. The purpose of this report is to formally notify Members of the appointment of Councillor K Bruce to the position of Outer South Community Committee Chair for the duration of the 2016/2017 municipal year, which was made at the Annual Council Meeting on 19th May 2016.

Main issues

2. In line with Community Committee Procedure Rule 2.11, where Council has made an appointment of a Community Committee Chair, there is a requirement for the decision to be formally reported to the relevant Community Committee.
3. With this in mind, this report fulfills that requirement and seeks to formally notify the Committee that at the Annual Council Meeting on 19th May 2016, it was resolved that Councillor K Bruce be elected as Chair of Outer South Community Committee for the 2016/2017 municipal year.

Corporate considerations

a. Consultation and engagement

This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at the Annual Council Meeting to the position of Community Committee Chair.

b. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at the Annual Council Meeting to the position of Community Committee Chair.

Conclusion

4. In line with Constitutional requirements, this report is submitted to formally notify Members of the appointment made at the Annual Council Meeting on the 19th May 2016 to the position of Outer South Community Committee Chair for the duration of the 2016/17 municipal year.

Recommendations

5. The Community Committee is recommended to note that Councillor K Bruce was elected as Chair of the Outer South Community Committee for the duration of the 2016/2017 municipal year at the Annual Council Meeting on 19th May 2016.

Background information

- Not Applicable



Report of: South East Area Leader

Report to: Outer South Community Committee
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Jarnail Mudhar (07712 214727)

Date: Monday, 20th June 2016 For decision

Outer South Community Committee Wellbeing Budget Report

Purpose of report

1. This report seeks to provide Members with:
 - a. Details of the Wellbeing Budget position (**paragraph 10**)
 - b. Details of funding approved to commemorate the 100th anniversary of the Battle of the Somme (**paragraph 13**)
 - c. Details of Revenue Wellbeing Budget projects agreed to date including projects approved by Delegated Decision Notice (**paragraph 15, Table 1**)
 - d. Details of Wellbeing and Youth Activities Fund project proposals for consideration and approval (**paragraphs 16 to 19**)
 - e. Details of the Youth Activities Fund (YAF) projects agreed to date including projects approved by Delegated Decision Notice (**paragraph 22, Table 2**)
 - f. Details of the Small Grants Budget (**paragraph 23**)
 - g. Details of Capital Budget Allocation by Ward (**paragraph 26, Table 3**)
 - h. Details of the Community Skips position (**paragraph 27**)

Background information

2. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
3. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.

4. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Minimum Conditions

5. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets. Concurrently with the Committee, designated officers have delegated authority from the Assistant Chief Executive (Citizens and Communities) to take such decisions.
6. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
 - (a) consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - (b) a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and
 - (c) details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
7. From the commencement of this municipal year, the Constitution allows for the delegated decision process and associated minimum conditions to also include urgent decisions required around the use of Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.
8. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.
9. Members are asked to review the minimum conditions, consider whether any amendments are required and approve such conditions for operation in 2016/17. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

Main issues

Wellbeing Budget Position 2016/17

10. The revenue budget approved by Executive Board for 2015/16 is **£187,720**. **Table 1** shows a carry forward figure of **£61,398.51** which includes underspends from projects completed in 2015/16. **£27,877.65** represents Wellbeing funds allocated to projects in 2015/16 and not yet completed. The total amount of revenue funding available to the Community Committee for 2016/17 is therefore **£167,200.86**. Further information of the projects approved or ring-fenced is available on request.
11. **Table 1** shows the projects funded by the Community Committee up to and including the 20th June 2016 meeting.
12. It is possible that some of the projects in **Table 1** may not use their allocated spend. This could be for several reasons including the projects no longer going ahead, the projects not taking place within the dates specified in the funding agreement or failure to submit monitoring and evaluation reports. Due to this, the final revenue balance may be greater than the amount specified. The carry forward figure from 2016/17 will be finalised with central finance and reported to a future Community Committee.
13. Members will recall the Outer South Community Committee has been allocated £900, and the services of 1 bugler to support local events to commemorate the 100th anniversary of the Battle of the Somme on 1st July 2016. Members are asked to note that following the Outer South Community Committee held on 18th May 2016, two proposals for funding at a total cost of **£798** were approved in the Morley North and Morley South Wards with confirmation that all Outer South organisations are welcomed:
- Commemorative events in Morley Friday, 1st July 2016 at a cost of **£448**
 - Commemorative events in Morley Sunday, 3rd July 2016 at a cost of **£350**
14. The Community Committee is asked to note that so far, a total of **£136,162.25** has been allocated from the 2015/16 Revenue Wellbeing Budget as listed in **Table 1** and there is a remaining balance of **£31,038.61** available to spend for projects in 2016/17. Further information of the projects approved or ring-fenced is available on request.

15. TABLE 1: Revenue Wellbeing Budget Delegation 2016/17

REVENUE WELL BEING BUDGET	£				
INCOME 2016/17	£133,680.00				
Balance Brought Forward from 2015/16	£61,398.51				
Less Projects Brought Forward from 2015/16	£27,877.65				
TOTAL AVAILABLE 2016/17	£167,200.86				
Area Wide Ring Fenced Projects					
Sustainable Economy and Culture	£6,800.00				
Small Grants Scheme	£5,000.00				
Community Committee Engagement	£1,800.00				
Safer And Stronger Communities					
Safer And Stronger Communities	£34,800.00				
Community Safety	£3,600.00				
Site Based Gardeners	£30,000.00				
Community Skips	£1,200.00				
Health and Well Being					
Health and Well Being	£32,450.00				
Garden Maintenance Scheme	£24,700.00				
Community Heroes Event 2016	£1,350.00				
International Day of Older People	£1,800.00				
Health & Well Being Initiatives	£3,600.00				
South Leeds Food Bank	£1,000.00				
Children and Families					
Children and Families	£18,000.00				
Activities for Children and Young People	£18,000.00				
Total Area Wide Ring Fenced Projects					
Total Area Wide Ring Fenced Projects	£92,050.00				
Balance Remaining Split Across Four Wards	£75,150.86	£18,787.72	£18,787.72	£18,787.72	£18,787.72
Ward Projects					
Ward Projects	£	Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Christmas Trees and Decorations	£13,145.00	£3,635.00	£2,247.50	£2,247.50	£5,015.00
St Peter's Luncheon Club Outing	£869.65		£434.82	£434.83	
Morley Arts Festival 2015	£10,000.00		£5,000.00	£5,000.00	
Rothwell Celebrations	£8,000.00				£8,000.00
Morley/Seigen Twining 50 years Celebration	£1,494.00		£747.00	£747.00	
Morley Town Centre Manager	£8,296.00		£4,148.00	£4,148.00	
Morley Public Paths Partnership (P3)	£1,944.00		£972.00	£972.00	
Electric Pillar for Morley Town Centre (adjustment)	£363.60		£181.80	£181.80	
	£44,112.25	£3,635.00	£13,731.12	£13,731.13	£13,015.00
TOTAL SPEND					
Area Wide Ring Fenced + Ward Projects	£136,162.25				
BALANCE REMAINING (Total/Per Ward)	£31,038.61	£15,152.72	£5,056.60	£5,056.59	£5,772.72

Wellbeing and Youth Activities Fund (YAF) Projects for Consideration and Approval

The following projects are presented for Members' consideration:

16. **Project Title:** No Cold Calling Zones

Name of Group or Organisation: West Yorkshire Police/Housing

Total Project Cost: £1,000

Amount Proposed from Wellbeing Funds: £1,000

Wards Covered: Rothwell

Project Description: Working with West Yorkshire Trading Standards, the aim is to provide up to 3 full schemes implementing cold calling zones in Rothwell, Woodlesford and Oulton. Unsolicited callers create not only nuisance to householders but can be distressing and intimidating for some. Rogue traders and bogus callers will be less likely to operate within areas with an active cold calling zone, therefore reducing the chances of residents, particularly the elderly, being victims of crime or scams.

West Yorkshire Police data indicates 10 incidents in the Elmroyd estate area within a 12 month period that potentially could have been avoided if a cold calling zone was in place. Previous research around bogus caller incidents have shown this is significantly underreported, often as vulnerable people (particularly the elderly) do not want to reveal that they have fallen victim to this.

The local ward members and the Rothwell Tenants and Residents Association support this application and will be actively involved. This project will also demonstrate an effective partnership between the agencies involved and can be used to generate positive publicity and make residents feel safer.

An exact cost of the project is dependent on how many houses in total need to be in the schemes but it will be no more than £1000.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities priorities:

- Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods
- Residents in Outer South are safe and feel safe
- Communities are empowered and engaged. People get on well together

17. **Project Title:** Litter Bin on Main Street, East Ardsley

Name of Group or Organisation: South and Outer East Locality Team

Total Project Cost: £220

Amount proposed from Wellbeing Funds: £220

Wards covered: Ardsley & Robin Hood

Project Description: Provision of a litter bin on Main Street, East Ardsley, near the Co-op, as requested by the local residents due to the heavy use on the road. It will be emptied by the Locality team for the foreseeable future.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities priority:

- Neighbourhoods in Outer South are clean and attractive.

18. **Project Title:** Litter Bin for Albert Road, Morley
Name of Group or Organisation: South and Outer East Locality Team
Total Project Cost: £220
Amount proposed from Wellbeing Funds: £220
Wards covered: Morley North, Morley South

Project Description: Provision of a litter bin on Albert Road, Morley at the side of the bench, as requested by local residents. Litter is deposited near the bench and a litter bin in this location will be well used. It will be emptied by the Locality team for the foreseeable future.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities priority:

- Neighbourhoods in Outer South are clean and attractive.

19. **Project Title:** Autumn, Winter & Spring Activity Programme (YAF)
Name of Group or Organisation: West Leeds Activity Centre
Total Project Cost: £5074
Amount proposed from Youth Activity Fund: £4780
Wards covered: Ardsley & Robin Hood, Morley North, Morley South and Rothwell

Project Description: The Project will be delivered by West Leeds Activity Centre's trained and qualified outdoor staff both at the Centre and in local community settings accessible to young people in the Outer South Area (from the 1st September 2016 to the 31st March 2017).

The West Leeds Activity Centre team offers to provide an exciting programme full of exciting and challenging activities that young people from Outer South will participate in. Venues will be secured in appropriate places in Ardsley and Robin Hood, Morley North, Morley South and Rothwell. More local venues may be identified and requested by young people and other stakeholders. It is anticipated that up to half the sessions will be delivered at the West Leeds Activity Centre. A minibus and driver will be available to collect the young people.

In summary the Centre staff will deliver 20 sessions of 2 hour activity. These experiences will be free to young people aged 11-17 for the Outer South Community Committee Area and for up to 8 young people per session. These sessions will have a particular emphasis on young people from priority estates being able to access up to 160 activity opportunities.

The team will run the sessions at times and dates that work best for the young people and give them a choice of an activity that they most want to do. Although the Centre staff will be responsible for the transport and activities we will also be reliant on pastoral support from the local organisations e.g. Clusters, Schools, Youth Work providers and the Neighbourhood Policing Teams. This is to ensure that the young people have a familiar face in attendance, pastoral support with a ratio of no less than 16 to 1. The value to these partners is:

- Free access to positive activities for these Organisations linked participations, acceptable behaviour and rewards.
- Ease of recruitment of the most vulnerable young people avoids duplication of staffing resource and
- Best value.

The sessions will be delivered during the school holidays, plus term time evenings and weekends. The activities all cost £159 per session, for up to 8 young people, for 2 hours. The choice of activities for the young people: mobile activities that can be delivered in local communities include - Climbing Tower, Inflatable games (including sumo suits, gladiator challenge), Mountain biking, Wide games/sports, Archery, Giant push ball, Building challenges, Bush craft/Den building, Tug of War and Orienteering.

At the West Leeds Activity Centre, the team can deliver additional activities including Go Karts, High ropes, Climbing Wall, Abseiling, Crate Stack, Leap of Faith, Ceramics, Arts and Crafts, Cooking, Roller Skating, Indoor problem solving games, BMXing, Orienteering and Buggy Experience.

The team will focus on promoting the activities programme and recruiting young people from priority neighbourhoods in the Outer South Area Electoral Wards:

Ardsley & Robin Hood:	Rodillian School
Rothwell:	Rothwell Park or Windmill Youth Centre
Morley North:	Leisure Centre
Morley South:	Lewisham Park

The West Leeds Activity Centre programme offer will be proactively marketed and promoted on the Centre's web pages, in local schools, posters, Youth Services groups, Voluntary organisations, Youth Offending Service, the breeze culture website and through individual contacts with young people and their families.

The Project can be partially delivered in local venues within the Wards that make up the Outer South Area, when this is specifically requested. This could be building based, community centre spaces both in and out doors, public parks and other open space including school ground. Transport has been factored in so parents and young people need not be concerned about getting to the Centre. Local pick up and drop off points will be organised. All sessions will be delivered by qualified, trained and experienced staff who are all DBS checked.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities priorities:

- Provide a range of activities for young people across the Outer South
- Communities are empowered and engaged and get on well together

Youth Activities Fund Position 2016/17

20. The Youth Activities Fund (YAF) allocation to the Outer South Community Committee is **£54,040** for 2016/17. **£38,724.96** was carried forward from 2015/16 however **£29,363.00** was already allocated to projects. The net amount carried forward therefore is **£9,361.96** giving a total available fund of **£63,401.96** for 2016/17.

21. The Community Committee is asked to note that so far, a total of **£52,107** has been allocated to projects from the 2016/17 YAF as listed in **Table 2** and there is a remaining balance of **£11,294.96**. Further information on the projects approved is available on request.

22. TABLE 2: Youth Activities Fund Delegation 2016/17

	Total Allocation	Ward Split			
		8-17 Population (10,080)			
		2,666.00	2,464.00	2,355.00	2,595.00
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2016/17	£54,040.00	£14,292.72	£13,209.78	£12,625.42	£13,912.08
Carried forward from 2015/16	£38,724.96				
Less projects carried forward from 2015/16	£29,363.00				
Total available budget for 2016/17	£63,401.96	£16,768.81	£15,498.26	£14,812.66	£16,322.23

Projects 2015/16	Amount Requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Connected Kids Easter	£1,695.00		£847.50	£847.50	
DAZL Project	£4,675.00	£1,168.75	£1,168.75	£1,168.75	£1,168.75
Families Cooking Together	£2,400.00	£800.00	£800.00	£800.00	
Libraries - Ardsley & Tingley Lego Bits	£520.00	£520.00			
Libraries - Morley/Rothwell Lego Bits	£1,092.00		£364.00	£364.00	£364.00
Outer South Mini Breeze Events	£15,380.00	£3,845.00	£3,845.00	£3,845.00	£3,845.00
Morley CATTs Cluster	£10,960.00	£3,653.33	£3,653.33	£3,653.34	
Pop Up Sports	£5,000.00	£1,250.00	£1,250.00	£1,250.00	£1,250.00
Rothwell Cluster	£6,000.00	£3,000.00			£3,000.00
The Arty Club	£2,340.00	£585.00	£585.00	£585.00	£585.00
Morley Banners Project	£1,000.00		£500.00	£500.00	
Friday Night Project	£1,045.00		£522.50	£522.50	
Total Spend Against Projects	£52,107.00	£14,822.08	£13,536.08	£13,536.09	£10,212.75
Remaining Balance per Ward	£11,294.96	£1,946.73	£1,962.18	£1,276.57	£6,109.48

Small Grants Update 2016/17

23. The following table outlines the Outer South Small Grants approved so far. Of the **£5,000.00** ring fenced for Small Grants, the Outer South Community Committee has a total Small Grants budget of **£4,414.19** available to spend. Members are asked to note the Small Grants allocation broken down by wards and summarised below:

Project Name	Organisation / Department	Total Project Cost	Amount Requested	Ward(s)
Physically Disable and Able Bodied (PHAB) Club	Prince Philip Centre	£85.81	£85.81	Rothwell Ardsley & Robin Hood
Family Fun Days	Kidz & Co	£500.00	£500.00	All Outer South Wards
Totals		£585.81	£585.81	

Capital Budget 2016/17

24. Community Committees receive a proportion of the capital receipt from Council assets some of which goes towards Ward Based Initiatives and 5% is top sliced and shared amongst Community Committees and is split equally across the four wards.

25. Capital injections as part of the receipts have been updated every 6 month up to March 2016. Therefore, including projects allocated and processed by DDN, the Outer South Community Committee has an estimated capital budget of **£45,800** available to spend. Members are asked to note the estimated capital allocation broken down by ward as summarised in **Table 3**.

26. Table 3: Capital Budget Allocation 2016/17

CAPITAL	£	Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Balance Remaining (per ward) Sept 2015	£51,499.56	£12,122.55	£15,523.64	£12,469.55	£11,383.82
Churwell Environmental Volunteers	£1,743.26		£1,743.26		
Rothwell Skate Park	£10,000.00				£10,000.00
Churwell Park CCTV	£3,062.40		£3062.40		
Morley Town Hall Kitchen	£2,378.25		£1,189.13	£1,189.13	
Balance Remaining (per ward) Oct 2015	£34,315.65	£12,122.55	£9,528.86	£11,280.43	£1,383.82
Capital Injection - Oct 2015 - Mar 2016	£11,484.35	£2,871.09	£2,871.09	£2,871.09	£2,871.09
Balance Remaining (per ward) Apr 2016	£45,800.00	£14,993.64	£12,399.94	£14,151.51	£4,254.91

Community Skips Update

27. The following table outlines the Outer South Community Skips approved so far. Of the **£1,200.00** ring fenced for Community Skips, the Outer South Community Committee has a total of **£850.00** available to spend. Members are asked to note the Community Skips allocation broken down by ward and summarised below:

Location of Skip	Date	Amount	Morley North	Morley South	Rothwell	Ardsley & Robin Hood
The Pastures, Rothwell (May Day Event)	29 th April 2016	£175.00			£175.00	
Springhead Park (Rothwell Carnival)	8 th July 2016	£175.00			£175.00	
		£350.00			£350.00	

Conclusion

28. The report provides up to date information on the Community Committee's Wellbeing Budget.

Recommendations

29. Members are asked to note the contents of the report and:

- a. Note details of the Wellbeing Budget position (**paragraph 10**)
- b. Note details of funding approved to commemorate the 100th anniversary of the Battle of the Somme (**paragraph 13**)
- c. Note details of Revenue Wellbeing Budget projects agreed to date including projects approved by Delegated Decision Notice (**paragraph 15, Table 1**)
- d. Note details of Wellbeing project proposals for consideration and approval (**paragraphs 16 to 19**)
- e. Note details of the Youth Activities Fund (YAF) projects agreed to date including projects approved by Delegated Decision Notice (**paragraph 22, Table 2**)
- f. Note details of the Small Grants Budget (**paragraph 23**)
- g. Note details of Capital Budget Allocation by Ward (**paragraph 26, Table 3**)
- h. Note details of the Community Skips position (**paragraph 27**)



Report of: The South East Area Leader

Report to: Outer South Community Committee
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Jarnail Mudhar (07712 214727)

Date: Monday, 20th June 2016 **For decision**

Outer South Community Committee Forward Plan 2016/17

Purpose of report

1. This report presents the Outer South Community Committee (OSCC) Forward Plan for 2016/17. It details the Community Committee meeting dates and sets out proposals for workshop themes and topics. It also highlights the work of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.

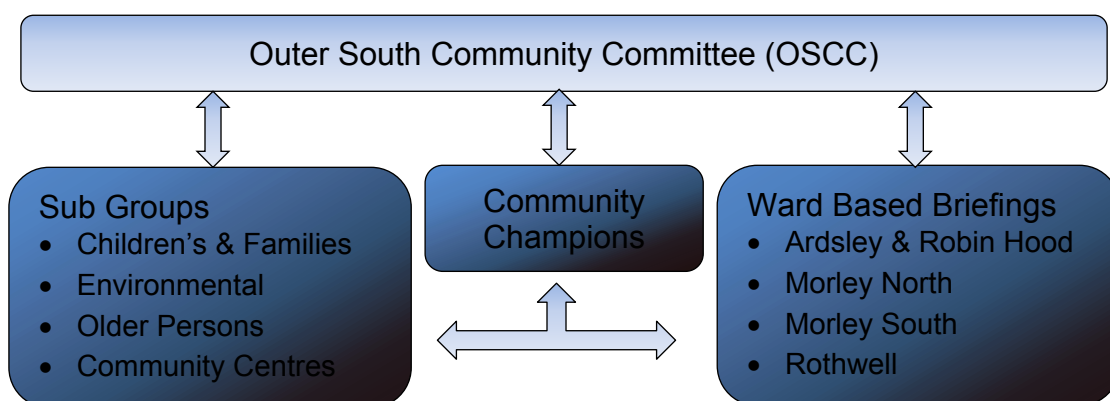
Background information

2. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.
3. In order to give local citizens a greater say in Council affairs, Community Committees were established to represent all areas of the City. The Constitution states that the Executive make arrangements for the discharge of some functions for which the Executive is responsible for by Community Committees. The Executive has identified a number of functions that Community Committee can make decisions on however the Executive remains ultimately responsible for these services and may remove or limit a Community Committee's delegation. As with the Executive, in exercising their powers, Community Committees must make decisions which are in line with the Council's overall policies and budget. The Community Committees involve all the Councillors from the Wards within each Committee area and meetings are held in public. The following areas are delegated to the OSCC:

- a. Wellbeing, Youth Activities, Capital Budgets
- b. Facilities, Community Centres
- c. Environmental Services
- d. Parks & Countryside
- e. Community Infrastructure Levy (CIL)

Outer South Community Committee Structure

4. The OSCC has put in place a sub structure to provide support, monitor performance and, when required, make decisions in relation to the delegations it is responsible for. These are:
 - Children and Families Sub Group
 - Community Centres Sub Group
 - Environmental Sub Group
 - Older Person’s Working Group
5. Minutes, action plans and reports are shared with the Community Committee via email prior to meetings and updates are provided through the Update Report.
6. Driving the work of the Community Committee through the Sub Groups are the Community Committee Champions. The Community Committee Champion role aims to provide local leadership for each theme, whilst acting as a vital interface with service leads. Community Committee Champions aim to meet quarterly with Service Leads and are well placed to shape the local agenda around each theme, working with services. Information on the activities of the sub groups is included in the Community Committee Update Report.
7. Community Committees are working to improve community involvement and engagement in local decision making. Themed workshops provide a forum for Councillors, residents, local groups and services to consider issues affecting their communities and find solutions. Topics are determined in collaboration with Community Committee Champions, Service Leads and in some cases in consultation with local partners and community organisations.
8. The structure of the Outer South Community Committee can be illustrated and summarised as follows:



Outer South Community Committee Workshops 2015/16

9. The OSCC held four workshops in 2015/16 covering key issues in the area. These were:

Date	Theme	Workshop Topic
23 rd March 2015	Employment, Skills and Welfare	Achieving Positive Outcomes in the Labour Market for Disabled people
29 th June 2015	Environment & Community Safety	Child Sexual Exploitation
30 th November 2015	Adult Social Care and Health & Wellbeing	Health & Wellbeing in Outer South Leeds
14 th March 2016	Environment & Community Safety	Have Your Say on Environmental Services in Your Area

- a. Actions from each of the workshops have been fed back to services and through relevant Sub Groups of the Community Committee where key partners are helping to deliver against the actions and improve service delivery.
- b. Actions will be progressed and monitored through services, relevant Sub Groups and Community Committee Champions meeting and updates will be provided by Community Committee Champions through the Update Report.

Main issues

10. The Community Committee format has proved successful in the Outer South however opportunities exist to further develop and embed the approach. Members are asked to consider the following:

- a. In part, success has been due to managing down the number of reports that would previously have come to this Community Committee, together with showcasing local issues determined by the champions at themed workshops. Members may want to consider scope of future agendas
- b. Service delegations are currently managed through the Sub Group structures. Through the Community Champion leadership, the Sub Groups play an increasing role in driving service improvements locally. Currently, updates are provided at each Community Committee through the Update Report. These updates could form the basis of an annual report from each Sub Group
- c. Community Committee Champions have played an active role in shaping the agenda and working with Service Leads which has had a positive impact. This connectivity with services is essential to achieving increased improvement and local influence on service delivery and in particular when dealing with services delegated to Community Committee. There is a need to develop the role of the Community Champions to monitor performance and service improvements
- d. The use of Facebook and features such as video by the Chair and Champions to promote Community Committee events has been effective in reaching a wider audience and securing attendance at Community Committee workshops. The Communities Team will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Champions.

11. Attached at **Appendix 1** is the draft forward plan for the OSCC and workshops for 2016/17. Proposed topics will be considered and agreed in collaboration with Community Committee Champions and service leads.
12. **Appendix 2** details Community Committee Champions (to be confirmed) meetings, the sub group and ward based briefings for 2016/17, where available.

Conclusions

13. The new ways of working have enabled engagement with a range of services, stakeholders and residents on a number of topics across the area. This has provided a platform to widen the conversation and make connections with all involved including local communities and service users in the issues that matter to them.
14. Community Committee Champions have played an active role in shaping the agenda and working with Service Leads which had a positive impact.
15. Greater publicity and communications continues to play a key role in promoting the Community Committee and new ways of engagement with residents and local groups. Various promotional activities have been used to publicise and promote meetings and workshops to residents, local groups and service partners. The Facebook page and Twitter accounts are updated regularly with information about events and meetings. This also provides an opportunity for residents to post comments or questions before the Community Committee.

Recommendations

16. The Community Committee is asked to:
 - a. Note the content of the report and make comment as appropriate;
 - b. Confirm Community Committee Champions and Sub Group Members (Appendix 2);
 - c. Receive a summary of workshops including outcomes through the Update Report;

Background documents¹

17. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

PROPOSED FORWARD PLAN FOR 2016/17 OUTER SOUTH COMMUNITY COMMITTEE AND WORKSHOPS			
Core Business	Appeals against refusal of inspection documents Exempt information Late items Declarations of disclosable pecuniary interests Apologies for absence	Minutes of last meeting Open Forum Wellbeing Report Update Report Review of previous themed meeting	
MAY 2016 MEETING FOR ELECTION OF CHAIR FOR 2016/17			
JUNE 2016 MEETING FOR:			
<ul style="list-style-type: none"> • REVIEW OF PREVIOUS YEAR OPERATION • FORWARD PLANNING FOR FUTURE OSSC WORKSHOPS 			
Community Committee Date and Workshop Date	Ideas for Workshop Topic	Community Committee Champion(s)	Service Lead Key Contributors
20 th June 2016 Workshop Date - TBC	Open Spaces to Keep Young People Active	TBC	Keith Lander Vicki Marsden/Kim Brighton Helen Kerr, Adele Scargill Youth Service / Breeze Team Paul Senior, Victoria Nunns Youth Council / Youth Matters
September 2016 - TBC	Employment Opportunities for Women in Engineering & Manufacturing	TBC	Liz Lawrence Matt Wilton Sector Employers Schools/Academies Leeds City College / Universities
28 th November 2016	Local Policing Priorities	TBC	Zahid Butt Chief Inspector Chris Matthews Sergeant Richard Abbott Superintendent Lisa Atkinson
27 th February 2017	Older People e.g. <ul style="list-style-type: none"> – Support for Carers – Activities for Older People to Promote Health & Wellbeing – Aging Well – Extra Care Options 	TBC	Mick Ward Joanne Davies Rachel Brighton Jo Loft Anna Clifford Gill Clark Michelle Atkinson
2017	European City of Culture 2023 Bid	TBC	Cluny Macpherson Leanne Buchan Sarah Priestley

Outer South Community Committee Sub Groups

Appendix 2

Theme	Community Committee Champion	Meeting Dates
Adult Social Care	TBC	July 2016 October 2016 February 2017
Children's Services and Corporate Carer	TBC	
Employment, Skills and Welfare	TBC	
Environment & Community Safety	TBC	
Health and Wellbeing	TBC	

Sub Groups	Ward Members	Meeting dates
Community Centre Sub Group	TBC	19 th May 2016 August 2016 November 2016 February 2017
Children and Families Sub Group	TBC	17 th May 2016 August 2016 November 2016 February 2017
Older Person's Working Group	TBC	22 nd June 2016 September 2016 December 2016 March 2017
Environmental Sub Group	TBC	July 2016 September 2016 December 2016 March 2017

Ward Based Briefings	Meeting dates
Ardsley & Robin Hood	11 th May 2016 September 2016 January 2017
Morley North	29 th April 2016 August 2016 December 2016
Morley South	29 th April 2016 August 2016 December 2016
Rothwell	26 th May 2016 September 2016 January 2017



Report of: The South East Area Leader

Report to: Outer South Community Committee
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Jarnail Mudhar (07712 214727)

Date: 20th June 2016 **For decision**

Title: Outer South Community Committee Sub Group Nominations

1. Purpose of Report

To make nominations to each of the Outer South Community Committee Sub Groups for 2016/17.

2. Main Issues

Members will have considered Appointments to Outside Bodies elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Outer South Community Committee Sub Groups for 2016/17. The 2015/16 representatives are shown below:

Sub Group	Number of Elected Members	Current Appointees
Environmental Sub Group	4	Cllr Karen Bruce (Chair) Cllr Shirley Varley Cllr Robert Finnigan Cllr Karen Renshaw
Children & Families Sub Group	4	Cllr Bob Gettings (Chair) Cllr Karen Bruce Cllr Karen Renshaw Cllr Judith Elliott
Community Centres Sub Group	4	Cllr Bob Gettings (Chair) Cllr David Nagle Cllr Lisa Mulherin Cllr Judith Elliott
Older Person's Working Group	4	Cllr Karen Renshaw (Chair) Cllr Lisa Mulherin Cllr Shirley Varley Cllr Karen Bruce

3. Recommendation

Members are invited to nominate representatives for each of the Outer South Community Committee Sub Groups.



Report of: City Solicitor

Report to: Outer South Community Committee – Ardsley & Robin Hood, Morley North, Morley South and Rothwell

Report author: Andy Booth

Date: 20 June 2016

For decision

Community Committee Appointments 2016/2017

Purpose of report

- 1 The purpose of this report is to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at Appendix 1;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Outside Bodies**
2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.
3. **Community Committee Champions**
4. The Constitution requires that Community Committees appoint Member 'Champions' in several designated areas. Currently, these areas are: 'Environment & Community Safety'; 'Children's Services'; 'Employment, Skills & Welfare'; and 'Health, Wellbeing & Adult Social Care'.

5. **Children’s Services Cluster Partnerships**

6. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

7. **Corporate Parenting Board**

8. In recent years Community Committees have been used as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request.
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 which are made by the Committee at today’s meeting are subject to Member Management

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2016/2017**

19. This year there are **6** appointments to be made in relation to the following organisations:-

- Morley Town Centre Management Board – 3 appointments
- Morley Literature Festival Committee – 3 appointments

Local Housing Advisory Panels

20. Due to changes regarding Elected Member representation on the Local Housing Advisory Panels, a dedicated report on this can be found elsewhere on the agenda.

21. **Community Committee Champions**

22. The Community Committee Champions role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety (Currently Cllr K Bruce)**
- **Children’s Services (Currently Cllr B Gettings)**
- **Employment, Skills and Welfare (Currently Cllr N Dawson)**
- **Health, Wellbeing and Adult Social Care (Currently Cllr L Mulherin and K Renshaw)**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. **Corporate Parenting Board**

26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2016/17 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board.

31. **Children's Services Cluster Partnerships**

32. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
33. They aim to:
- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;

- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).
35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.
37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
38. The Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Ardsley and Tingley	3	2 Ardsley & Robin Hood 1 Morley South	K Renshaw J Elliott N Dawson
Morley	3	2 Morley North 1 Morley South	S Varley B Gettings N Dawson
Rothwell	3	2 Rothwell 1 Ardsley & Robin Hood	K Bruce S Golton L Mulherin

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst

also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board.

Background information

- None

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Community Committee Appointments to Outside Bodies (South Outer)

Outside Body	Charity / Trust	Appointment Category	Appointment Determined By:-	Based on Proportionality	Restricted Appointment	Nature of Restriction	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N
Archbishop Margetson Trust Fund	Yes			No	No		3	Jun-18		Robert Gettings	Y
										Mrs J Scholes	
										Mr M Rhodes	
										Mrs S Jackson	
								Jun-18		Mr A Thornton	Y
Morley Town Centre Management Board	No			No	No		3	Jun-16	3	Robert Finnigan	Y
				No	No			Jun-16		Judith Elliott	
				No	No			Jun-16		Neil Dawson	Y
Morley Literature Festival Committee	No			No	No		3	Jun-16	3	Judith Elliott	Y
								Jun-16		Robert Finnigan	Y
				No	No			Jun-16		Shirley Varley	Y
Local Housing Advisory Panel(s) - <i>Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda</i>											

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Outer South Community Committee, Ardsley and Robin Hood, Morley North, Morley South and Rothwell Wards.

Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 07891 271612

Date: 20 June 2016 For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Outer South Community Committee to the Outer South Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the panels undertake their wider tenant engagement role, giving insight into the needs of local communities and linking the priorities of the HAP with the Community Committee so that Council and other services work more effectively together.
4. HAP membership currently includes two Elected Members that are nominated by the Community Committees. This has been in place a number years.
5. However, this standard request to all the Community Committees to nominate 2 Ward Members has raised a number of queries due to the variations in the number of wards

within each HAP area, and the variation in the number of Council homes within them.
(See appendix 1)

6. To address this and to adopt a more flexible approach, Community Committees in their June 2016 round of nominations are requested to:
 - a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis.
7. To reflect the tenant-led nature of the HAPs, and the potential increase in Ward Members for some HAPs, tenant membership, as outlined in the HAP terms of reference, will be adjusted from 10 tenants, up to a possible 12.
8. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant and Community Involvement Service and the Area Support Teams. Closer working between these teams and services will also help maximise the opportunities for the joint funding of local projects.

Corporate considerations

9.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

10. The Housing Service is seeking nominations to Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

11. The Outer South Community Committee is requested to nominate up to 1 Ward Member per from each of the Ardsley and Robin Hood, Morley North, Morley South and Rothwell Wards within the HAP area.

Background information

- Key functions of Housing Advisory Panels are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.
 - Support all forms of tenant engagement activity, linking local activities and projects with Communities Teams and other partners. More information is available from www.leeds.gov.uk/hap or from the Tenant and Community Involvement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

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Report of: The South East Area Leader

Report to: The Outer South Community Committee
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report Author: Jarnail Mudhar (07712 214727)

Date: Monday, 20th June 2016

For decision

Outer South Community Committee Update Report

Purpose of report

1. To bring to Members' attention an update of the work which the Communities Team is engaged in based on priorities identified by the Community Committee that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Main issues

Children's Services: Councillor Bob Gettings

Children & Families Sub Group

2. The Children and Families Sub Group met on 17th May 2016 at St Gabriel's Community Centre and minutes will be circulated to the group and Ward Members by email once approved by the Chair of the group. Highlights included discussions on future consultation of the Youth Activities Fund (YAF) and proposal for an event in October 2016 to look at how children and young people can be involved in local decision making (summarised below). The next meeting for the group will be in August 2016.

Voice and Influence of Children and Young People in Local Decision Making

3. As the Council strives to be a child friendly city, giving children and young people a voice in decisions that affect their lives a priority for the Council.
4. Communities Team South East is working towards delivering an event in the Outer South wards around October 2016. The event will aim to bring together young people through clusters, schools and voluntary sector groups to set priorities, review Youth Activities Fund (YAF) and discuss the positive and negative aspects of their community. Working in

partnership is key to delivering successful events. The final format of the day will be agreed in collaboration with the Children’s Champion, ward members, Communities Team and other key partners working with children & young people in the Outer South wards.

Employment, Skills & Welfare: Councillor Neil Dawson

Personal Work Support Programme (PWSP)

5. A review of the PWSP offer has recently been undertaken involving contributions from all partners, Employment & Skills (E & S), Welfare & Benefits, Citizens & Communities Hubs and Department of Work and Pensions (DWP). All partners agreed that the scheme is beneficial and can offer a greater degree of bespoke support to jobseekers. The findings of this will influence further roll out of PWSP to all claimants in receipt of Council Tax support.
6. The Matrix Standard is the unique quality framework for organisations to assess and measure their information, advice and/or guidance services, which ultimately supports individuals in their choice of career, learning, work and life goals. The recent Matrix reaccreditation assessment of the service reflected the strong partnership working, positive feedback from customers and staff, and effective quality improvement systems.
7. Customers who have taken up a PWSP have been supported on a 1:1 basis which has enabled staff to work with customers to identify particular personal development needs and as a result many customers have been signposted to a range of services including:
 - Guidance
 - Financial Support
 - Physical and Mental Health
 - College courses/further training
 - Intensive job search
8. All of these aspects enable customers to overcome barriers and support progression into employment.
9. The table below gives the most up to date data on Outer South customers

Ward	Engaging	Exemptions	Non Engaging	Total	Job Outcomes
Ardsley and Robin Hood	7	4	1	12	2
Morley North	8	3	1	12	1
Morley South	5	4	3	12	1
Rothwell	3	6	0	9	0
	23	17	5	45	4

Engaging - those who attended initial introduction session and who have continued to receive support
 Exemptions - those who are exempted from participation due to for e.g. approaching pension age, imminent hospitalisation, imminent work programme referral etc.
 Non Engaging - those who did not attend the introduction session and/or any subsequent appointments

The Retail Offer

10. The recruitment of 2 cohorts has been completed with 37 customers attending, 7 of which are from the Outer South area. The intention is to develop the retail offer and have a Sector Based Work Academy (SBWA) running in conjunction with the 'Get into Retail' programme. The SBWA will be 2 weeks and will include 1 days' work experience. The SBWA is for those customers who are job ready and require minimal support. It will also be a stepping stone for customers who have completed the 'Get into Retail' programme.
11. Representatives from the Point and Community Hubs had a presence at the Morley Jobs Fair at Morley Job Centre on 26th February 2016 10:00am – 2:00pm. This proved to be productive and resulted in 12 referrals for The Point from the Outer South area.

The Point

12. The Point, based in White Rose Shopping Centre, is an initiative established in partnership with Leeds City Council, Leeds City College, Job Centre Plus, Land Securities and the National Careers Service. It offers free impartial careers advice and support for all ages including writing CVs, help with application forms, interview techniques, information, advice and guidance and courses to develop skills to secure employment.
13. Marketing Event, White Rose 7th July 2016 - The event will be a joint venture between E & S, Community Hubs, Leeds City College and Jobcentre Plus. The event will showcase all services available at The Point and opportunities that are planned over the next 6 months, including a Jobs Fair. Staff from the Apprenticeship team and the Hub will be on site to offer advice to young people awaiting their GCSE and A Level results.
14. E & S have arranged a 'Getting to Know Us' event for Tuesday 7th June 3.00pm - 4.30pm. Partners both local and citywide have been invited to call in for a coffee, to meet staff and learn more about The Point offer.
15. The Community Hubs are keen to offer a customer service access point within The Point Jobshop area to enable customers to access services that are currently only available within the main Hub sites.

Environment & Community Safety: Councillor Karen Bruce

Outer South Environmental Sub Group

16. The last Outer South Environmental Sub Group was held on 10th February 2016 and updates were given by Housing Leeds, the Environmental Locality Team and Parks and Countryside. Highlights include an update of the environment delegation from Parks & Countryside and a review of the skip policy and procedure that will be undertaken following reported incidence of fly tipping around skips located for community clean ups. Minutes will be circulated to the group and Ward Members by email. The next meeting is scheduled for July 2016.

Community Safety

17. A public meeting was held on Sunday 17th April 2016, at 11am at Northfield Community centre to discuss Anti-Social Behaviour (ASB) at the Shayfield at Carlton with youths fighting and causing harassment to residents. The meeting was convened by local Councillors with the local Police and 24 residents attending. Local residents stated that ASB had risen in the area, centrally focussed on the Park. It was agreed by all that this behaviour is not acceptable and will not be tolerated in Carlton Village. Agencies confirmed that they are working together to address this. The Police confirmed that the first stage of Community Protection Orders had been issued to a number of youths and more were to be issued during the coming week. Officers are working closely with these identified youths and their families. Agencies are committed to providing patrols, reassurance and positive action at peak times for ASB. Leeds City Council Parks agreed to review / step up cleaning within the park. Youth services confirmed they will engage with children in the park and invite them to local Youth activities. It was confirmed that any incident of crime or ASB needs reporting to the Police, via the 101 system, in order to ensure a true pattern of behaviour / problems can be worked on. A further meeting is planned to monitor progress.
18. In May 2016, West Yorkshire Police have been working with Blackgates Primary School to tackle parking issues. The local Police Community Support Officer (PCSO) has been working with Leeds City Council Road Safety Officers and pupils from Blackgates Primary School to help make the area around the school a safer place for children and families. This work involved Year 5 pupils being given the chance to lecture drivers about their bad parking around the school and then given the opportunity to hand the driver a custom made ticket. Parents were very co-operative and most tried to ensure the standards of their parking were high.
19. At the start of spring, as the clocks went forward, West Yorkshire Police have been urging homeowners to protect their homes and not to be caught out by opportunistic thieves. 30% of burglaries happen when opportunistic thieves walk in through an unlocked front door and 26% through unlocked or open windows. The campaign highlights the tactics that burglars use and reminds people of the simple steps we can all take to improve our home security and deter burglars from targeting our homes. Local Police staff and partners will speak to residents about open windows and doors and offer advice to help reduce burglary in Outer South, and continue to maintain the low numbers.

Health and Wellbeing Update: Councillor Lisa Mulherin

Leeds South and East Clinical Commissioning Group (LSE CCG) Social Prescribing – Connect for Health (CfH)

20. Referral numbers have increased significantly however Connect for Health (CfH) are still not at capacity and continue to look for ways to promote the service and make the service as accessible as possible. Reasons for referral continue to be varied with key areas being split into social isolation/ connectivity, mental health, physical activity, finance and welfare benefits and housing.

21. CfH now has several drop-in sessions running across Leeds South East and the Wellbeing Coordinators have made contact with all General Practitioner (GP) practices and branches in the area. In general three-quarters of all practices in the LSE CCG area are now referring; there is still more work to be done in terms of engaging with GPs and facilitating links between the GP and community based services. Connect for Health is making positive referral routes with a range of services including Health Trainers, Carers Leeds, The Memory Support Team, Care and Repair, Feel Good Factor, Forward Leeds and Zest. The referral base shows a good mix of GP, agency and self-referrals.
22. CfH are engaging a variety of partners through local networks, neighbourhood improvement boards and health and wellbeing groups. They are also having promotional stands at a range of events coming up over the summer including local festivals and are always interested to find out more about how to get involved and promote the service. They are keen to reach all groups particularly those who don't visit their GP practices.
23. The CfH website is undergoing some final tweaks but people can continue to refer through the website; it is secure. Also in production is the CfH promotional film, this will be launched Summer 2016 and the service will provide further information through social media.

Leeds Health and Wellbeing Forum

24. On 16th March, the South and East Wellbeing Forum took place with attendees having the opportunity to share their views and ideas on developing new ways of working in the LSE CCG area. Discussions focussed on:
- The development of a new work programme aiming to create and enhance a supportive environment and appropriate services to increase breastfeeding initiation and continuation rates;
 - An enhanced local offer to parents and carers to encourage parent bonding and attachment; enhanced or coordinated delivery of courses related to becoming a parent and parenting skills.
25. The second session considered the importance and impact of good health literacy and focussed on the need for a health literacy programme in LSE area with what a model could look like.
26. All discussions are helping shape the development of new work programmes to support in reducing health inequalities in the LSE area

Physical Activity – Leeds Let's Get Active (LLGA)

27. The LSE CCG Health Inequalities fund is being used to develop work to support the LSE CCG meet its aim of improving the health of the whole population and reducing health inequalities. As part of this, Leeds Let's Get Active has been funded to support its continuation. LLGA has now seen over 350,000 free visits made across the city.

Leeds South and East - Reducing Smoking Prevalence Rates

28. LSE CCG has committed funding in 2016/17 to encourage local people to stop smoking. The work plan developed includes a localised social marketing campaign including local people's stories and experiences. This will be advertised using a number of channels including rear bus advertising which began April 2016

29. Work is also being carried out to increase primary care engagement around the stop smoking service and wider workforce development.

Best Start Zones

30. Intensive work continues to be delivered in the Joint Extended Schools and Services (JESS) cluster as part of the Best Start Zone. Led by Health for All (HFA), a multiagency steering group continues to work on a mutually agreed action plan. Some key achievements to date include:

- £7000 funding secured by HFA from LSE CCG to pilot smoking cessation in pregnancy incentive project working with stop smoking service and midwifery
- HFA are visiting local businesses to promote breastfeeding friendly packs, these are now available to promote to local businesses and venues; support is welcomed from the committee.
- A Moses Basket Loan scheme is being developed for parents unable to provide a safe place for their baby to sleep

South East Leeds Debt Forum

31. A workshop was held on the 28th April 2016 to look at re-launching the South Leeds Debt Forum. The forum last met in April 2015. The workshop was very well attended by agencies and organisations from across the South East area. Presentations included a recap on what the Forum had achieved between 2013 and 2015 and representatives were present from both East Leeds Debt Forum and West Leeds Debt Forum to give an overview of the work they do. The presentations were followed by round table discussions on the direction the Forum should take in South East Leeds. Information is currently being collated to form an action plan to take the Forum forward. The next meeting is scheduled for the 16th June 2016.

Cancer Prevention

32. LSE CCG is investing funding in 2016/17 into a work programme which aims to locally increase awareness of the bowel cancer screening test, breast cancer screening and lung cancer. In areas with low screening attendance rates, practice based champions are contacting patients who do not attend screening to offer advice and support.

Adult Social Care: Councillor Karen Renshaw

Older Persons Working Group

33. The Outer South Community Committee Older People's Working Group met on 29th February 2016. Highlights included working with Public Health with a view to taking part in the city-wide offer, the collation and distribution of Winter Wellbeing Packs and a review of the garden maintenance scheme delivered by Morley Elderly Action (MEA). The group's next meeting is scheduled for 22nd June 2016.
34. In 2015/16 MEA delivered the final year of a three year garden maintenance scheme and an evaluation report was presented at the Outer South Older People's Sub Group meeting. Members of the group determined the requirement for a discussion with the Manager of MEA at the March 2016 Outer South Community Committee meeting and subsequently requested the Area Leader to investigate and present alternative schemes for comparability and provide options for consideration for 2016/17. A separate report to the Outer South Community Committee on 14th March 2016 was presented for decision with the following agreement a reduction of £3,300 (10%) against the total funding of £33,000 of the scheme in 2016/17. This is to come from the overhead/staffing costs not the subsidy to the gardeners so there should be no reduction in the number of gardens that can be maintained under the scheme in 2016/17.
35. MEA were successful in gaining £5000 matched funding through OSHAP for the 2016/17 project resulting in a total contribution of £24,700 from the Wellbeing Fund.

Outer South Community Centres Sub Group: Councillor Bob Gettings

36. The Community Centres sub group met on 19th May 2016 and minutes will be circulated by email once approved by the Chair of the Sub Group. The next meeting is scheduled to take place in August 2016. Highlights included:
- A discussion on the refurbishment and improvement of facilities at Morley Town Hall with possible funding from Heritage Lottery Fund to assist with the refurbishing of the balcony chairs in Alexandra Hall.
 - The internal decoration of Windmill Youth & Community Centre. The Sub Group are now looking for funding as it is agreed that the internal decoration needs to be updated to encourage the centre to be hired for events by all community groups.
 - Events stewarding - it has been agreed that this will be addressed on an event by event basis.
 - Relocation of the Rothwell Food Bank to the Windmill Youth & Community Centre - this has been completed and is proving a successful location.
 - Gildersome Youth Centre – the Communities team are working with current users to facilitate their relocation before the property is disposed of. This is the beginning of a long process.
 - St Gabriels' Community Centre - the sub group agreed that the refurbishing the internal decorations has improved the centre and congratulated Youth Services for their assistance. The Communities Team is working with the Trustees and the

Management Committee to improve the number of paying users. It has been agreed to improve the external signage to highlight the location St Gabriel's.

Community Centre Pricing Policy

37. In July 2014, it was agreed Community Committees would consider free lettings based on the priorities for their area. This came into effect for letting renewals running from 1st September 2015 to 31st August 2016. The total value of free lets authorised for this period was **£32,237.50**. The total value of new free lets that have been approved in the Outer South area thus far this financial year is listed below.

Ward	Community Centre	Organisation	Date	Value
Morley South	Lewisham Park	LCC Youth Service	15/04/2016	£82.50
Outer South Total				£82.50

Community Infrastructure Levy (CIL)

38. At the 14th March 2016 Community Committee an update was provided on CIL. Members were asked to consider establishing a CIL sub group which would allow all Members of the Community Committee to sit alongside key partners from town and parish councils, including an Area Planning Officer and an Area Officer to explore how local infrastructure plans and priorities could be determined and aligned to the release of CIL Neighbourhood funds and set out a priority plan for local delivery. Members asked to see a copy of the draft Terms of Reference for the proposed group to support further discussion. These are attached at **Appendix 2**.

39. Members are asked to note the following in relation to the practical application of the CIL Neighbourhood Fund:

- a. in the parished areas for developments in Morley North and Morley South ward remittances will be paid to the Morley Town Council, Drighlington or Gildersome Parish Councils. It will be for those authorities to determine and account for expenditure;
- b. for the remaining non-parished areas the decision making has been delegated by Executive Board to the Community Committee. This includes all CIL Neighbourhood fund for Rothwell and Ardsley & Robin Hood wards.

40. The rate of payment to either Parishes or Community Committee will depend on whether there is or is not a neighbourhood plan. In areas with a plan the rate will be 25% and without 15%. No monies will be remitted to local neighbourhood plan groups.

41. As reported at the March 2016 Community Committee meeting, members are asked to note that the process around collecting and reporting on data requires some work in order for regular updates to be provided to Community Committee. Funding transfers will be twice yearly for Outer South a total of £3,854.25 is due to be paid to Community

Committee. This is made up of £3,746.25 relating to Woodlands Drive, Ardsley and £108.00 relating to Waterwood View, Tingley site developments.

Outer South Housing Advisory Panel (OSHAP) Update

42. The OSHAP officers and Communities Team have been meeting on a regular basis with a view to joint funding projects. Julie Holmes is covering Morley North and South and Rukhsana Mahmood is covering Rothwell and Ardsley and Robin Hood. Both officers facilitate the OSHAP.
43. There has been a change to Ward Member representation. The Ward Members now who sit on the panel are, Councillors Jack Dunn, Karen Renshaw, Shirley Varley and David Nagle. This change was due to no Ward Member representing Morley North or South. However in June 2016 new Councillors will be elected with the recommendation that there will be one Ward Member to represent each ward therefore 4 Ward Members will sit on the panel. Tenant representation will increase to 12 tenants.
44. The current Plan on a page was reviewed at the May 2016 meeting and is now being analysed with new funding priorities working alongside the Council's priorities. The HAP forward plan includes a regular review of housing performance with a senior housing officer. Recent HAP discussions included the performance of the local Housing teams on rent arrears and annual home visits. The annual report was shared with the panel at the May 2016 meeting.
45. The OSHAP has supported 9 projects this year:
- Shire Road Fencing
 - All Saints Tarmac
 - Queens 90th Birthday
 - Morley Elderly Action Gardening Project
 - Parenting Program
 - Fish and Chips Event
 - Ardsley Bowling Sign
 - Eastleigh Wellbeing Event
 - Northfields Queens Birthday
 - Royds Queens Birthday
46. The panel has received its new budget of **£75,903.90** a reduction of around 30%. Match funding will be essential in 2016-2017 to maintain the same amount of projects that the OSHAP delivered in 2015-2016. The panel has committed **£13,998.46** and match funding of **£30,323.95**. The remaining balance is **£61,905.44**.
47. The HAP are keen to help support and raise awareness about future Community Committee activity, work with officers to explore joint funding opportunities to address joint priorities and help the Committee with community engagement with the Outer South Area Officers regularly attending the HAP meetings.

Third Sector Leeds Goes Local

48. Third Sector Leeds Goes Local is a partnership between the Local Authority and the third sector. The meetings are organised by Voluntary Action Leeds (VAL). TSL Goes Local are events/workshops that take place in each of the three areas of the city to identify challenges facing communities and enable meaningful consultation and involvement from the sector.
49. In the past conversations have included, community resilience/ inclusion, the environment, social isolation and more recently how the sector can contribute to the community hubs and community committee agendas.
50. The next meeting of Third Sector Leeds Goes Local will be held on 22nd June 2016 at 10.00 am, at Tenants Hall, Middleton. The meeting will consider austerity and the impact it is having locally. There will be presentations from various organisations and then the group will break into workshops.
51. The Communities Team is supporting VAL in the promotion of the event in order to get maximum local involvement and feedback from this session will be used to help the Debt Forum develop an action plan.

Outer South Community Committee Newsletter

52. A copy of the most recent Outer South Community Committee Newsletter highlighting key aspects of Community Committee activities and the last workshop is attached for information (**Appendix 1**). The Communities Team will be circulating the newsletter to their contacts and on social media.

Conclusions

53. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

54. The Community Committee is asked to note the content of the report and make comment as appropriate.

Background documents¹

55. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Outer South Community Committee Newsletter: March 2016



About your Community Committee

Outer South Community Committee, covering the wards Ardsley & Robin Hood, Morley North, Morley South, Rothwell and their Communities

Want to find out more?

For more information about who we are and what we do, get in touch with the Communities Team South East:

0113 247 5536

southeast.ast@leeds.gov.uk

or check us out on social media:



@_YourCommunity



Leeds City Council
Outer South Community
Committee

Local People Shape the Future of the Environment in Outer South Leeds!

Over 50 people, including local Councillors attended a workshop on 'Working Together to Improve Your Local Environment' on Monday, 14 March 2016 at Drighlington Meeting Hall. As well as an introduction and presentation from the Council's environments services. Discussions took place on how people's behaviour can be changed to take more care of the environment we all live in and

the reasons such as, mental health, why people don't take as much care of their environment as they should and what can be done to help.

The event went really well with good attendance from a broad spectrum of people, and great to see young people there!

Everyone made a good contribution to the discussions which will influence the environment service the Council will provide.

Fantastic News...

The Outer South Community Committee approved nearly £44,000 of Wellbeing funding and over £50,000 of Youth Activities Funding over the next 12 months!!



Projects Funded:

- 👍 Youth Services / Breeze Team
- 👍 DAZL
- 👍 Discover & Create
- 👍 Leeds Library & Information Services
- 👍 Morley, CATTs, Rothwell Cluster
- 👍 Churwell Action Group
- 👍 St Peter's Luncheon Club
- 👍 Morley Arts Festival
- 👍 Parks & Countryside Site Based Gardening Scheme
- 👍 Morley Elderly Action - Outer South Gardening Scheme



John O'Gaunts Community Fun Day

John O'Gaunts Community Fun Day event was held on Thursday, 18th February 2016 at the Rose Lund Community Centre, 12.00 to 5.00pm. Local services including Housing and the Police and community partners worked together to host a productive day with the view to engaging more people as part of the overall upcoming Rothwell Neighbourhood Plan. Over 200 people came along to make the day a great success!



Dates For Your Diary

Please find below 2016/17 dates & times for Outer South Community Committee meetings and workshops. Venues will be confirmed nearer the time:

- Monday, 20th June 2016, 4.00pm
- Monday, September 2016, 4.00pm (TBC)
- Monday, 28th November 2016, 4.00pm
- Monday, 27th February 2017, 4.00pm

Want to find out more?

For more information about who we are and what we do, get in touch with the Communities Team South East:

0113 247 5536
southeast.ast@leeds.gov.uk
or check us out on social media:



@_YourCommunity



Leeds City Council
Outer South Community
Committee

Community Policing Update



At the Outer South Community Committee on Monday, 14th March 2016, Chief Inspector Chris Matthews and Sergeant Richard Abbot of West Yorkshire Police gave an update of community policing in the four Outer South Wards. They explained that from the 15th February 2016, West Yorkshire Police will start a new operating model.

These changes will see the work undertaken by Inspectors, Sergeants and Police Constables altering.

The aim is to improve the way the Police respond to calls for service and local demands. The new structure will make sure there is a greater flexibility when meeting existing and future challenges, whilst maintaining and building on the neighbourhood policing structure.

New Skate Park Set in Rothwell to Inspire the Next Generation of Skaters

Work is complete on the £112,000 skate park built in Springhead Park, Rothwell with an official opening on Saturday 16th April 2016.

The existing ramps have been transformed into a skate park which is suitable for a range of skateboarding activities.

The new design features a 1.4-metre quarter pipe, flat bank hip, Miami bank, pump bump and down hubba suitable for skateboarders, roller skaters, in-line skaters, BMX riders and scooter riders.

Cllrs Karen Bruce and David Nagle were instrumental in securing over £32,000 of housing development monies along with match funding from the Outer South Housing Advisory Panel, the Outer South Community Committee and by Parks & Countryside from its Groundwork Project Support Fund for the scheme.



Commemorating the First World War: Somme 2016

This year, the City of Leeds will be commemorating the Battle of Somme. As part of this, the Council will be recognising the Leeds Pals, who were a First World War battalion of General Kitchener's Army, and their brave contribution to the Battle of the Somme. The 1st July 2016 marks the centenary of the first day of the Battle when at 7.30am, the exact time when the first soldiers, including the Leeds Pals, scaled the trench walls. Bugle players posted at a number of locations around Leeds will play The Last Post at this exact time as a mark of respect.

Your Community Committee

“Leeds has 10 community committees, which meet at least 4 times a year. They are open to the public and provide a forum for residents to raise key issues of concern with local councillors and help influence decisions about their area.”

Your Councillors - Outer South Wards

Ardley & Robin Hood

Cllr Jack Dunn



Cllr Lisa Mulherin



Cllr Karen Renshaw



Morley North

Cllr Robert Finnigan



Cllr Bob Gettings



Cllr Thomas Leadley



Morley South

Cllr Neil Dawson



Cllr Judith Elliott



Cllr Shirley Varley



Cllr Karen Bruce



Rothwell

Cllr Stewart Golton



Cllr David Nagle



Terms of reference

1. Purpose

The CIL sub group will explore how local infrastructure plans and priorities are determined and aligned to the release of CIL funds and set out a plan for local infrastructure delivery in line with the [guidance](#) provided by Executive Board. It will do this in partnership with key officers with planning, finance and infrastructure knowledge who can advise on establishing a local infrastructure priorities list and also on the processes involved in transferring the CIL receipts (known as the **Neighbourhood Fund**) to Community Committees and town and parish councils.

The chair of the group will be the chair of the Community Committee.

2. Guiding operating principles

In the parished areas for developments in Morley North and Morley South ward remittances will be paid to the Morley Town Council, Drighlington or Gildersome Parish Councils. It will be for those authorities to determine and account for expenditure.

For the remaining non-parished areas the decision making has been delegated by Executive Board to the Community Committee. This includes all CIL Neighbourhood funds for Rothwell and Ardsley & Robin Hood wards.

The rate of payment to either Parishes or Community Committee will depend on whether there is or is not a neighbourhood plan. In areas with a plan the rate will be 25% and without 15%. No monies will be remitted to local neighbourhood plan groups.

Meetings: initially [quarterly (to be agreed)] to scope the infrastructure needs of the areas. Then twice yearly in line with the CIL Neighbourhood Fund payment schedule.

Links: The group will proactively seek to establish links with other key partners that will benefit its work.

Status:

The group is accountable to the Community Committee.

- a) All services and partners remain responsible and accountable for decisions on their services and resources and retain their statutory responsibilities
- b) The Group will take account of the Community Plan and the decisions of the Community Committee and provide minutes of its meetings and report to it on progress.

Governance:

- CIL recommendations to be made via a finance report submitted to the Community Committee
- There will be an option for the Community Committee to delegate responsibility for the allocation of CIL to the Sub Group (similar to the Wellbeing advisory process that exists in some areas)
- The meeting will be administered by the South East Communities Team.

Equality:

The group will ensure that equality, diversity, community cohesion and community safety issues are considered in the development and delivery of the project.

Terms:

3. Functions

- The development of a timetable informing when CIL Neighbourhood Funds are released and the setting out a plan for local delivery against these CIL Neighbourhood funds. This will take into account the CIL spending thresholds, e.g. what is ward, area based or pan-committee.
- Initial work to gather local intelligence and establish bespoke infrastructure priorities for individual Community Committee areas.

- When establishing priorities for areas, the sub group will take into consideration existing/future priorities such as Neighbourhood Plans, but will reference the Regulation 123 List of projects or types of infrastructure that the council intends will be wholly or partly funded through the CIL.
- Promoting communication with town and parish councils.
- Evaluating local assets and how they could be improved.
- Making recommendations to Community Committee for spend (with due regard to CIL guidance and checklist.)
- Considering match-funding from the CIL strategic fund or other available funding streams.
- Twice yearly reviewing of Neighbourhood Fund receipts received, against local infrastructure priorities.
- Being an identifiable interface for key local stakeholders, e.g. neighbourhood planning groups.
- Setting parameters for the level of engagement needed with young people and residents to make decisions.
- An annual review of infrastructure priorities.

4. Membership

Core Members

Ward Members as nominated by Community Committee
Area Planning Officer
Relevant Area Officer

Advisory Members

Key officers with infrastructure and other specialist knowledge: Highways, Parks and Countryside, Schools Admissions, Sport and Active Lifestyles, Finance

Key local stakeholders: representatives from neighbourhood planning groups, town and parish councils, lobby groups

Decision Making

Advisory Members will be nominated by the appropriate body to represent a specific issue/area of interest. They will represent and comment on behalf of their organisation. They are appointed because of their level of knowledge and experience and will make an important contribution to discussions, help inform decisions, and contribute to meeting identified objectives.

Chair: Chair of the Community Committee

Ward Members: One councillor from each ward.



Report of: Martin Dean, Area Leader, South Area Support Team

Report to: Outer South Community Committee, Ardsley & Robin Hood, Morley North & Morley South, Rothwell

Report author: James Turner (07843080216)

Date: 20 June 2016 **To note**

Outer South Community Committee Briefing Neighbourhood Teams – June 2016

1. Purpose of report

1.1. This report highlights steps taken to provide an integrated service for District Nursing, Community Matrons, Intermediate Care Services and area-based Social Work which formerly operated to geographical populations with therapy services spread across intermediate care and domiciliary physiotherapy.

2. Leeds Neighbourhood Model

2.1. The reasons for integrating are well documented:

- ❖ Better joined up care for the Citizens of Leeds
- ❖ A reduction in unplanned admissions into acute care
- ❖ Smoother discharge pathways
- ❖ Supporting people for longer in a community setting
- ❖ Government policy including The Care Act

3. Previous model

3.1. Formerly separate, citywide services such as District Nursing, Community Matrons, Intermediate Care Services and area-based Social Work operated to geographical populations with therapy services spread across intermediate care and domiciliary physiotherapy.

4. Main issues

4.1. What does the Leeds model look like today?

- 4.1.1. Adult services are now organised on a neighbourhood level working together in teams of Community Nursing, Community Therapy & Social Work known as “Neighbourhood Teams”.
- 4.1.2. There is one single point of access into the system and the 13 Neighbourhood Teams wrap around the GP practices they support.
- 4.1.3. The Neighbourhood Teams link with other specialist services brought into the local community e.g. Reablement, Geriatrician, Mental Health Liaison, Memory Support & Carers Support.
- 4.1.4. Teams work closely with family, friends, carers & other support networks, community, voluntary and 3rd sector organisations and with other Health & Social Care providers/partners.

4.2. What is working well?

- 4.2.1. There is an understanding and recognition that the issues are broader than just physical health and are based on a range of factors including choices, opportunities and aspirations all of which must be addressed to deliver improved health and wellbeing.
- 4.2.2. The teams adopt case management principles to integrate services around the needs of individuals and citizens benefit from a targeted, community-based approach to care that involves assessment, care planning, care co-ordination and review.
- 4.2.3. Monthly multi-disciplinary meetings are well established and attended by wide range of professionals including voluntary sector and both staff and service users have been involved in building and shaping the service model.
- 4.2.4. These services are beginning to embed within natural community settings and deliver a personalised approach based around the way people want to live their lives.
- 4.2.5. From the very beginning relationships have been built with community groups e.g. neighbourhood networks and liaison roles facilitate improved understanding and engagement.

4.2.6. The Neighbourhood Teams have established good relationships with the third sector such as Trinity Network and Rothwell Live at Home, all GP Practices within the Morley area, Morley Elderly Action (attending local events), Carers Leeds, Mental Health Liaison Practitioner and Community Geriatricians.

4.3. Continuing to develop the model

4.3.1. As the new processes are further tested and developed there are a number of things that all teams will continue to work on to support effective partnership working, including:

- ❖ Continuing to develop close working relationships with GP practices
- ❖ Strengthening case management meetings
- ❖ Building stronger links with Area and Citywide teams
- ❖ Developing an asset-based community focus
- ❖ Exploring New Models of Care

5. Benefits - Individual Outcomes

- ❖ Connection to community groups reduces social isolation
- ❖ Restored confidence of carer and individual in care team
- ❖ Improved diet and nutrition
- ❖ Addressed personal safety concerns
- ❖ Increased independence
- ❖ Improved home environment

6. Benefits – Clinical Outcomes

- ❖ Reduced dependency/full withdrawal of/changes to appropriate medication
- ❖ Regular monitoring and review enabling early intervention
- ❖ Fewer GP or community matron visits
- ❖ Fewer hospital admissions
- ❖ Prevented long term care admission
- ❖ Appropriate dementia support in place

7. Conclusion

7.1. A period of consolidation will enhance relationships within teams as the services continue to grow together and the development of a Neighbourhood Leadership Community will help provide strategic direction.

7.2. Work will continue with primary care and mental health services and the development of a shared performance culture and a service specification for neighbourhood teams and will help drive the improvement of patient outcomes.

7.3. Social Care intervention brokered by health colleagues will allow services to be put in place to support independence rather than to reactively manage emergencies.

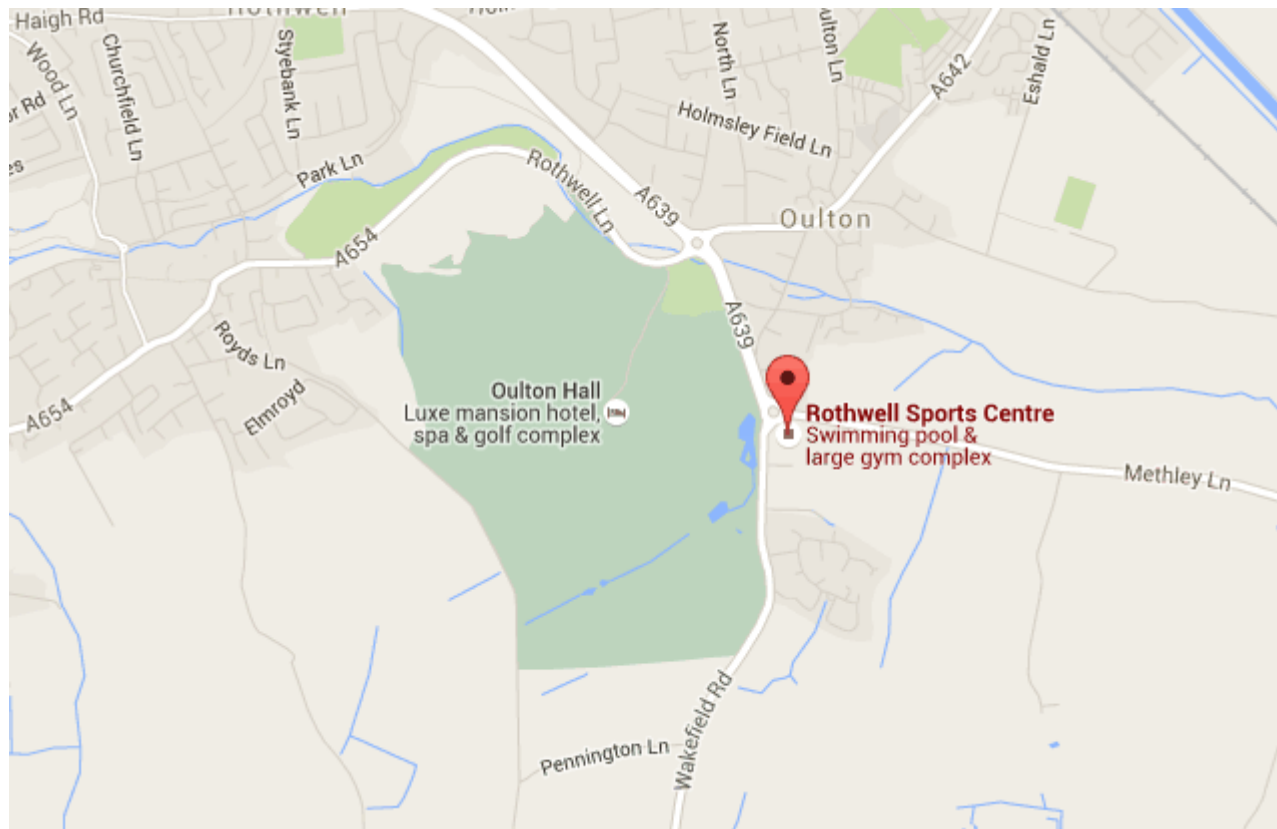
7.4. Better and more systematic use of third sector and community services will continue to sustain independence and promote an asset-based approach.

8. Recommendations

8.1. That Elected Members note the above update.

8.2. That Elected Members note the desire to return to the Community Committee Chairs Forum in July with a summary of this round of updates and also a proposal to open discussions about the possibility of holding Integration Workshops involving members, citizens, health and adult social care professionals, volunteer and third sector representatives and other partners.

Rothwell Leisure Centre, Wakefield Rd, Oulton, LS26 8EL



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